

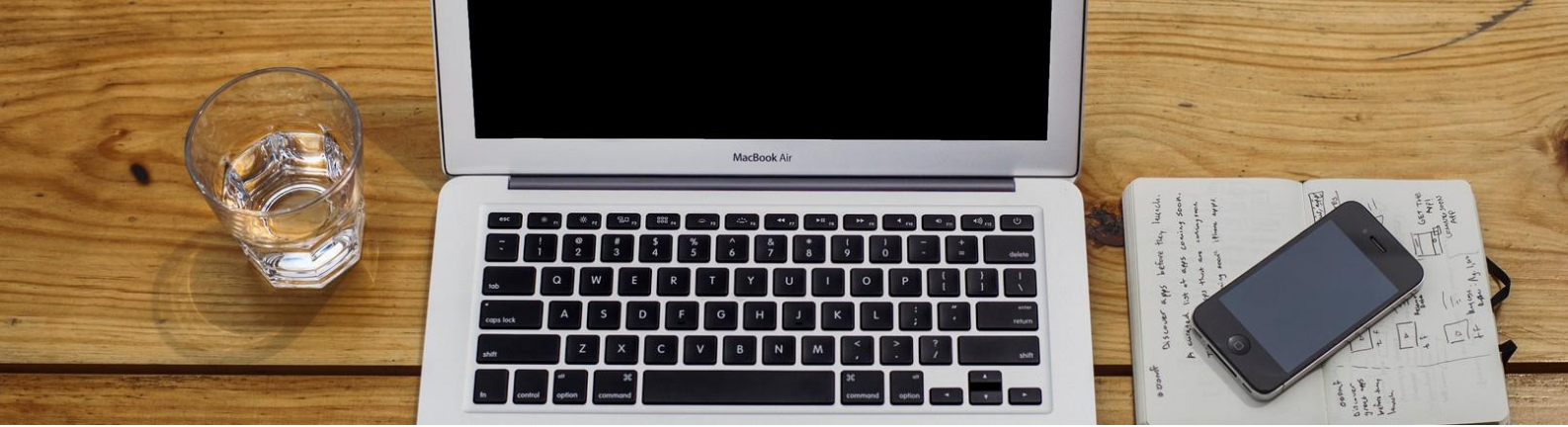


We are Hiring Accountant-1 positions

Do you want to work as an Accountant? Come
Work with us!

**APPLICATION PERIOD ENDS
ON SEPTEMBER 20, 2022**

Mekonsult group limited has been in the forefront of investment
and projects in Tanzania. Join our team today!



We Are Hiring!

SUBMIT YOUR APPLICATION TODAY!

Job Overview

On behalf of our investee companies and associates we are hiring experienced Accountant to help the companies keep growing. If you're dedicated and ambitious, Mekonsult Group is an excellent place to grow your career.

QUALIFICATIONS

- Bachelor's degree in accounting or finance.
- Professional certificate (CPA/ACCA) is added advantage
- Minimum of 3 years of experience in Accounting and Finance.
- Ability to use Microsoft Excel and other accounting software packages such as Quick Books, Tally or familiarity with sage.
- In-depth understanding of accounting principles including budgeting, balance sheets, income statements, cash flow, and capital planning management.
- Interpersonal skills and Communication and negotiation skills
- Teamwork skills and Strong interpersonal skills
- Unquestioned integrity
- Financial management skills and Strategic planning skills



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RESPONSIBILITIES

- Managing accounting and control, improve, and/or establish accounting and financial related process to ensure high quality and efficiency.
- Lead budget planning, execution and comparison.
- Take primal responsibility for local Audit independently.
- Finance and Accounting Summarizing, classifying and ensuring all business transactions are recorded in the accounting system on a daily basis.
- Keeping accurate records filling for all daily business transactions posted in the system
- Preparation of financial statements according to legal, company accounting, financial guidelines, and International Accounting Standards.
- Appropriate inventory management.
- Cash flow management, gather all the payment requests (needs) from other departments, and provide reports and reconciliations to the management on daily/ weekly/monthly basis where required.
- Preparation and filling of all relevant tax returns of the company.
- Ensuring the accuracy of financial documents, as well as their compliance with relevant laws and regulations
- Administration Maintain office supplies by ordering and purchasing items with attention to budgetary constraints and after prospecting market prices.
- Perform any other tasks requested by the management

Please submit your application letter and resumes
at jobs@mekonsult.co.tz.

