**THE UNITED REPUBLIC OF TANZANIA**

**MINISTRY OF EDUCATION SCIENCE & TECHNOLOGY**

**MBEYA UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**Kumb. Na. CA.434/463/01/110** **Date: 06th October 2022**

## VACANCY ADVERTISEMENT

Mbeya University of Science and Technology (MUST) is a result of the transformation of the Mbeya Institute of Science and Technology (MIST) through the Universities Act No.7 (2005) and Charter of Mbeya University of Science and Technology, 2013 with the aim of becoming the leading Centre of excellence for knowledge, skills and applied education in science and technology.

Mbeya University of Science and Technology (MUST invites dynamic and suitable qualified Tanzanians to fill **one post** vacant post mentioned below;

### 1. COLLEGE OF INFORMATION AND COMMUNICATION TECHNOLOGY

### 1.1 TUTORIAL ASSISTANT –MULTMEDIA TECHNOLOGY/CYBER SECURITY

**(1 POST)**

**a) DUTIES AND RESPONSIBILITIES**

(i) This is a training post; the staff is required to undergo a Master Degree training programme and attain a GPA of at least 4.0;

(ii) Undergo an Induction course in pedagogic skills for those who had none before;

(iii) Understudy senior members, Including attending lecturers and seminars, tutorials and practical training;

(iv) Conduct tutorials, seminars and practical's;

(v) Assist in research, consultancy and outreach activities; and

(vi) Perform any other duties that may be assigned by the relevant authorities.

**b) QUALIFICATION AND EXPERIENCE**

Holder of Bachelor Degree in Multimedia Technology/Cyber Security with a minimum GPA of 3.8 out of 5 both from recognized Institutions.

**c) REMUNERATION: PUTS 1.2**

**MODE OF APPLICATION**

***All applications must be sent through Recruitment Portal by using the following address; http://portal.ajira.go.tz/*** *and not otherwise* (This address also can be found at PSRS Website, Click ***'Recruitment Portal'***

**GENERAL CONDITIONS**

i. All applicants must be Citizens of Tanzania with an age not above 45 years of age except for those who are in Public Service;

ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;

iii. Applicants should apply on the strength of the information given in this advertisement;

iv. Applicants must attach their certified copies of the following certificates:-

- Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
- Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
- Form IV and Form VI National Examination Certificates;
- **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
- Birth certificate;

v. Attaching copies of the following certificates is strictly not accepted:-

- Form IV and form VI results slips;
- Testimonials and all Partial transcripts;

vi. An applicant must upload recent Passport Size Photo in the Recruitment Portal;

vii. An applicant employed in the Public Service should route his application letter through his respective employer;

viii. An applicant who is retired from the Public Service for whatever reason should not apply;

ix. An applicant should indicate three reputable referees with their reliable contacts;

x. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).

xi. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);

xii. An applicant with special needs/case (disability) is supposed/advised to indicate;

xiii. A signed application letter should be written either in Swahili or English and addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.**

xiv. Only short listed candidates will be informed on the date of interview and;

xv. Presentation of forged certificates and other information will necessitate to legal action;

xvi. Deadline for application is **20th October, 2022.**

**RELEASED BY**

**VICE CHANCELLOR**

**MBEYA UNIVERSITY OF SCIENCE AND TECHNOLOGY**