

# Terms of Reference for Undertaking End-line Evaluation for the “Je, Tuko Pamoja” (Are we Together) Project

## 1 Background Information

HakiElimu is a Tanzanian NGO committed to improving basic education in Tanzania. It is an advocacy-led organisation that strives to achieve positive change for children through the engagement of communities and policymakers, collaboration with partners, policy analysis, advocacy and critical research to stimulate imaginative public dialogue that leads to the creation of equal opportunity, quality, human rights and democracy in the education sector.

## 2 Project Overview

Tanzania’s education sector continues to face several serious challenges; poor learning outcomes for students, gender inequality, lack of inclusion of children with special needs and from vulnerable backgrounds, high levels of violence at school and a fragmented system where the wealthy can afford quality private education while the poor have no options apart from the sub-standard government schools. Students cannot attain sufficient education, transition to higher education levels and graduate. Graduating from secondary school is not a privilege for all. In 2014, only 57% of pupils passed primary school leaving examinations, leaving 43% without prospects for further education. In ordinary secondary education, the pass rate stands at 50%-60% for the past five years, and only 10% qualify to proceed to the advanced level. The situation is worse for girls, with a 6.1% transition rate (NECTA, 2014). Tanzania faces a youth unemployment crisis due to failure to teach the skills and intellectual prowess that meet the market demands, thus affecting national development.

HakiElimu, financed by Comic Relief, implemented the “Je, Tuko Pamoja” (Are we Together) Project to promote an open, just and democratic society where all people enjoy the right to an education that enhances equity, creativity and critical thinking by influencing policy change and implementation, citizen participation, citizen engagement, transparency and accountability.

### 2.1 Project Goal

The “Je, Tuko Pamoja” project focused on advocacy for improved structures and systems, gender parity and education that is equitable in enrolment, transition and performance. The Project aimed to benefit citizens, particularly girls and children with disability, in 127 schools and communities across 21 districts<sup>1</sup>. The Project was delivered through 4 key outcomes:

- **Outcome 1:** Improved education system that promotes equity, inclusive and effective learning.
- **Outcome 2:** Citizens are informed, organised and engaged in critical problem solving, monitoring governance and provision of quality and inclusive education.
- **Outcome 3:** The Government and stakeholders are responsive and accountable for providing inclusive and quality education.

---

<sup>1</sup> Mkuranga, Kilwa, Masasi, Tunduru, Njombe TC, Mbeya CC, Sumbawanga DC, Kilosa, Mpwapwa, Iramba, Tabora MC, Geita DC, Muleba, Kigoma DC, Bariadi TC, Musoma MC, Serengeti, Arusha DC, Babati TC, Moshi DC, Korogwe DC

- **Outcome 4:** Improved collaboration, experience sharing and joint advocacy of All In, All Learning Network , Comic Relief grantees in Tanzania.

### 3 End-line Evaluation

#### 3.1 The rationale of the end-line evaluation

The “Je Tuko Pamoja” was a five years project which started in October 2017 and ended in October 2021 and was supported by Comic Relief. The independent evaluation of this Project is key to assessing project performance, the extent to which project goals were met and providing an account of what led to achieving high and low levels of success.

#### 3.2 Purpose of the end-line evaluation

The following are major objectives of this evaluation

- Assess the effectiveness of the strategies and interventions used by HakiElimu in achieving the expected results.
- Assess the intended and/or unintended outcomes of the “Je, Tuko Pamoja” Project.
- Based on the findings, identify existing gaps and potential areas of focus for future improvements.
- Document key lessons, challenges and provide recommendations for future programming.

#### 3.3 Scope of the end-line evaluation

The “Je,Tuko Pamoja” Project end-line evaluation will cover national-level interventions implemented under the 2017-2021 Strategic Plan, aimed at advocacy and education policy influencing, targeting policymakers, members of the parliament, ministers, specifically in the Ministry of Education, Science and Technology and the President’s Office -Regional Administrative and Local Government (PO-RALG). Apart from national-level interventions, the evaluation will assess interventions implemented in 127 (63 primary, 64 secondary) public schools in 22 districts of Tanzania Mainland. HakiElimu has been working with students, parents/guardians, teachers, school committees/boards in all 127 schools, and community members, local government authorities in all 22 districts. The end-line evaluation will also interview key Comic Relief staff in order to explore the extent to which HakiElimu met the expectations of its funding agreement.

The end-line evaluation will focus on the following criteria and associated specific evaluation questions:

#### Relevance

- To what extent have the interventions in the “Je,Tuko Pamoja” Project conformed to the needs and priorities of the beneficiaries, country and donor policies and priorities?
- Are the interventions in line with the development policy and administration systems of the Government of Tanzania?
- Are there potential risks with HakiElimu’s current and future operations?
- To what extent was HakiElimu’s work adaptive and relevant to the changing political context and donor requirements?



## Efficiency

- Has the Project delivered value for money in relation to results achieved?
- How flexible were the interventions in adapting to changing needs?
- How did HakiElimu coordinate with similar interventions to encourage synergy and avoid overlaps?
- What is the added value of HakiElimu interventions relative to other CSO players?

## Effectiveness

- To what extent interventions are contributing toward achieving intended outcomes? If so, why? If not, why not?
- What are the major factors influencing the achievement or non-achievement of the objectives?

## Impact

- What is the overall direct or indirect, negative and positive impact of the “Je, Tuko Pamoja” Project?
- Were there any negative impacts, and did the Project take timely measures to mitigate the unplanned negative impacts? What were the results?

## Sustainability

- Are there elements/indications that the benefits (outcomes) will be sustainable? If yes, why? If no, why not?
- How far are interventions embedded in local and institutional structures?

### 3.4 Primary audience and target of the end-line evaluation report

The report will be used by the funder of the Project to assess the extent to which HakiElimu has achieved intended results, understand challenges, lessons learned and gaps/opportunities for future support to address education issues in Tanzania. HakiElimu will also use the results from this end-line evaluation to continue with advocacy for improved structures and systems, gender parity and education that's equitable in enrolment, transition and performance.

### 3.5 Limitations to be considered while undertaking the end-line evaluation

- The “Je, Tuko Pamoja” project was implemented as part of the 2017-2021 Strategic Plan and not as a stand-alone project. Hence, a flexible and adaptable evaluation design will be required.

## 4 Expected Deliverables

- Comprehensive and robust evaluation design that will allow extensive assessment of the “Je, Tuko Pamoja” Project.
- Robust data collection tools, analysis and presentation plan.
- Raw, cleaned data set and analysis syntaxes.
- Data table showing progress against each strategic indicator as per individual targets.
- Detailed final report maximum 30 pages, in line with the HakiElimu Brand guidelines. The final report will be subject to approval. The report will contain the following as minimum:

- Table of Contents
- Executive Summary
- Introduction
- Objectives of the end-line evaluation
- Study limitations
- Study design and methodology
- Findings (inline with the evaluation questions)
- Challenges and lessons learnt
- Case studies (in approved format)
- Recommendations
- Conclusion
- Reference
- Annexe

## 5 Desired Qualifications

- Proven experience in evaluating areas of advocacy, education, community engagement, gender equality, inclusion, child protection and safeguarding and policy review.
- Sound knowledge of Tanzania's education policies, strategies, circulars and plans and any existing national policies on inclusive education.
- Demonstrated knowledge and experience in using mixed-method designs to evaluate complex development programs.
- Excellent analytical, presentation and report writing skills.
- Capacity to work under a tight schedule to meet deadlines and deliver quality work.

## 6 Timelines

The end-line evaluation is scheduled to take place from July to October 2022, subject to agreed terms:

Key Activities	Expected deadline
Call for a bid of technical and financial proposals in non-editable formats	13 <sup>th</sup> July ,2022
Submission of detailed technical and financial proposals from respective interested consultants	24 <sup>th</sup> July, 2022
Review of the application and shortlisting of the candidates	25 <sup>th</sup> July to 5 <sup>th</sup> August, 2022
Review and approval of selected consultants	12 <sup>th</sup> August, 2022
The signing of the contract and the start of the assignment	15 <sup>th</sup> August, 2022
Consultant submits detailed data collection tools to be applied in the evaluation	22 <sup>nd</sup> August, 2022
Reviews and approval of the tools to be used for the end-line evaluation	26 <sup>th</sup> August, 2022
Training of enumerators and pre-testing of the tools	31 <sup>st</sup> August to 1 <sup>st</sup> September, 2022
Data collection	5 <sup>th</sup> to 14 <sup>th</sup> September, 2022

Key Activities	Expected deadline
Data analysis and report writing	16th to 28 <sup>th</sup> September, 2022
Submission of the draft report	30 <sup>th</sup> September, 2022
Reviews the draft report and provides feedback	14 <sup>th</sup> October, 2022
The Consultant works on the comments and shares the final report	20 <sup>th</sup> October, 2022
Final Report	28 <sup>th</sup> October, 2022

## 7 Mode of Application

- Qualified and interested consultants should submit technical (not more than 15 pages) and financial proposals (consultancy fee only) to [procurement@hakielimu.or.tz](mailto:procurement@hakielimu.or.tz) no later than 24<sup>th</sup> July 2022. Proposals received beyond the deadline and exceeding 15 pages will not be considered.
- All financial proposals should be prepared and submitted as a separate file, preferable in excel format.

Approved by:

Name: Dr John Kalage

Title: Executive Director-HakiElimu

Signature:.....

Date:.....12/07/22.....